

CALEDONIA LIBRARY
REGULAR BOARD MEETING MINUTES
JANUARY 30, 2018

Tuesday, JANUARY 30, 2018, 7:00PM
Caledonia Library, Caledonia, NY

Caledonia Library Board Members Present:

Gail Milner, Don McKay, Dallas Miller, Joan Robinson, Karen Yorks, Joanne Crosman.

Caledonia Board Members not Present:

Cenna Clements, Mary Ranous, Dick Thomas

Also in attendance:

Library Director Renate Goff

I. CALL TO ORDER:

Gail Milner called the meeting to order at 7:15 pm and the members of the board performed the Pledge of Allegiance.

II. APPROVAL OF THE MINUTES

The 11/28/2017 Meeting Minutes had the following corrections:

Page 1 "Ray Sattora asked if the Main St Grant had been approved, not stated that it had." This was changed to "Ray Sattora asked if the Main St Grant had been approved, did not state that it had."

Page 2 "Out of Executive Session @9:00 Joanne made motion, Mary seconded. Renate rejoined group." Occurred immediately prior to the previous line, "Candy Rogers was approved as Clerk. Motion: Joann, Don seconded. All approved."

In Executive session – Discussed raises for the year. After the Executive session, approved Renata for a 3% raise and that Candy's hourly rate has been raised to the 2018 Minimum wage.

MOTION 01: Joanne Crossman moved to adopt the 11/28/2017 minutes. Joanie seconded and the motion carried.

III. COMMUNITY COMMENTS:

No members of the public were in attendance.

IV. REPORTS:

A. DIRECTOR

Renata Goff – Next year, need to consider replacing OPAC or “Online Patron Access Computer” **PLS** will not support computers that are older than 5 years. In order to receive support, it is better to go through NYS.

There are 6 library computers - 5 desktops and a laptop used for accounting. In order to account for keeping support on the PC’s, we should consider budgeting \$1000 a year towards replacing pc’s.

Renata is looking at replacing the printer.

B. TREASURER

Karen Yorks - Approve Cash Activity Report – The Checking Account Balance as of 12/31/2017 is \$48,517.34. Of note, the basement windows were replaced by Burnett Woodworks, LLC for \$1,829.03, half of which was paid via the Façade Grant.

Since we don’t have an account, just CD’s at KeyBank, they don’t send us statements but will let us call for updates.

MOTION 02: Joan Crossman moved to approve the cash activity report. Don McKay seconded and the motion carried.

V. DEPARTMENTS / COMMITTEES UPDATES

A. FUNDRAISING

Joanie – we made \$941 on our bake sale, it was a lot of fun and we sold out very quickly. Debbie Davis and Anne Marie said they may make aprons for the next sale.

May 18th & 19th we’ll have a Geranium sale in the courtyard outside of the library and we’ll also have a small garden sale called “Petals Pots and Pages” – Books, Geraniums, Pots small garden equipment.

Much Ado About the Library – the committee is working on the fliers and plans to have the board and volunteers/association members to sell tickets. Questions about the capacity and how many people can actually attend at once. Next Fundraising meeting is Feb 22nd

There was discussion to put a message on Facebook that the \$5 Association Dues are coming due. Also a few people have said that they received emails concerning that but, no one is sure where the emails came from. We discussed the Association Memberships, the nature of the Association and how to better utilize it going forward. We discussed changing the membership length from being one year from the date of joining to instead being a common yearly renewal date.

B. GRANTS

Mary Ranous was not in attendance. Renata spoke about how Livingston County has given us a grant to fix the basement door and stairs and has given us the money, it is in our checking account. *Dallas* needs to reach out to David Steele, to get a copy of the grant proposal and estimate. So Renata can go back to Livingston County to show that we got the work done.

C. PUBLICITY

Dick Thomas was not in attendance however, we talked about having the Publicity Committee work to have an Association page for the library on Facebook.

D. OTHER

Gail spoke with Frank from the Livonia Library about how they went about their Library reconstruction, and how it was presented to the public. The grants they received and how they got them. The first thing they did was a feasibility study and whether we would be able to do our own.

Gail would like to schedule a meeting with Ron and Lauren and our expansion committee to help us come up with a time line.

The Library Advocacy Day – in Albany is coming up, on Wednesday February 28th 2018. For those of us who want to go and speak to the legislature to advocate for funding for the libraries.

V. NEW BUSINESS

- A. Oil and Gas well update – Gail spoke about the oil well outside of Taft in Texas. It is 60 acres of land and has 2 oil wells on it that are idle. It is overgrown and is no longer classified as farmland. It has been re-assessed at approximately \$14,000 and its taxes went from approximately \$30 to over \$360 a year now. Joan Crossman is going to look into having relatives in Texas use the land for bee keeping to get the land re-classified as farmland. We are paying more in taxes than we receive in royalties from the well.
- B. Library Name - Karen told us how the New York Dept. of State recognizes the Caledonia Library as the Ladies Circulating Library Society of Caledonia. The New York State Education Department recognizes the Caledonia Library Association. Karen is working with the Rochester office of the Attorney General's office to get the name changed at the Dept. of State with approval from the Education Department, to get a Certificate of Existence.
- C. Meeting time discussion - We will discuss at the next meeting when the rest of the board should be here.
- D. Goals for the year – We will discuss at the next meeting.
- E. Past addition attempts – this is sent back to the expansion committee.
- F. Squishy Cow – Renata is looking for similar squishy cows to ones she used to get from 4H and she needs 12. Joan Crossman said she may be able to find them.

Next Meeting:

Tuesday March 27, 2018 Caledonia Library

Reminders:

To send Mark Burnett of Burnett Woodworks a thank you letter for the basement windows.

Adjourn

MOTION 08: Joan Crossman moved to adjourn the meeting. Don McKay seconded and the motion carried. The meeting was adjourned at 8:58.

Respectfully submitted,

Dallas M. Miller

To be approved on Tuesday March 27, 2018.