

# CALEDONIA LIBRARY

## BOARD MEETING MINUTES

Tuesday, March 20, 2018, 6:00PM  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present:** Don McKay, Dallas Miller, Gail Milner, Karen Yorks, Mary RaNous, Joanne Crosman and Cenna Clements

Also in attendance, Library Director Renate Goff

**Caledonia Board Members not Present:** Joanie Robinson and Dick Thomas.

Also Present: Michelle Dejonge

### **I. CALL TO ORDER:**

Gail Milner called the meeting to order 6:10 pm and we performed the Pledge of Allegiance

### **II. APPROVAL OF THE MINUTES**

\*\*\* Minutes of 02/27/2018 Corrected to say:

3 – Cenna – brought up an incident with a nearby library and their banning of a juvenile patron for a year - from using the library computer because of an issue of watching a “bad” page and discussed whether the punishment was too excessive.

\*\*\* Ray Steele should have been Ray Sattora.

Don McKay moved to approve the minutes of 02/27/2018 – Dallas seconded and the motion passed, Joanie Robinson and Dick Thomas were not present at the meeting and abstained.

### **III. COMMUNITY COMMENTS:**

- i. No community members present.

### **IV. REPORTS:**

#### **a. DIRECTOR**

- i. Renate - Volunteers have started doing inventory upstairs.

#### **b. TREASURER**

- i. Karen Yorks – Checking – may move some of it to a short term cd.

**MOTION 02:** Don McKay motioned and Cenna moved to approve the cash activity report passed.

## **Committee**

### **V. DEPARTMENTS**

#### **GRANTS – Mary Ranous – an 80/20 grant, Fran Guebler**

- a. Fundraising Joan –
- B. **Publicity – Discussion about the art contest.**

**C. Maintenance - I need to get quotes on a bug spray assessment. Suggestions were Josephine Kochs 243-4515 / David Steele Mary Ranous /**

**Old Business**

Karen – Submitted form 1553 with the Department of State through the Attorney General's office in Rochester and the name change is in progress.

Renata – Dues haven't paid by Don McKay and Mary Ranous - who then payed.

**New business** – We discussed that we will have next meeting April 24<sup>th</sup> at 6pm as a continuing trial.

- The Annual meeting is coming and coincides with the next Board Meeting. The annual meeting should be at 7pm since it has always been. The date of the meeting is May 29<sup>th</sup> and the regular Board meeting will follow.
  - o We'll need to plan, for the annual meeting for 3 vacancies of board positions.
    - Joanne Crosman – Was concerned that she might not have the time she feels necessary to contribute fully, we encouraged her to stay.
    - Don McKay and Dick Thomas were filling a vacancy. The positions they filled, would have been up in 2018 so they will need to be on the ballot.
    - The Secretary of the Board will need to notify the community of the elections.
    - The Recording Secretary ~ will notify members at least one week prior to each association meeting.
    - We will receive updated Bylaws to review at the April meeting.
    - I need to notify association members at least one week prior to the meeting
    - Postcards need to be sent out indicating the board position openings.
    - At the Annual Meeting, the President, the Treasurer and the Secretary need to give a report at the meeting of our past years activity.
  - o Cenna – We are trying to find out if our ownership of the land in Texas is entirely ours or is it shared? The person who left it to the library also appears to have left it to many other people. It appears we own 60 acres or 3.75% of that. We are trying to determine whether we are paying 3.75% of the taxes or that we are the only ones paying taxes? Cenna is trying to track down the answer. Gail is reaching out to one of the other listed owners.
- Gail – met with the tax assessor, Tami. The library's assessment went up from the 118K it was about 10 years ago to 552K now. We will try to find out from PLS whether we should contest it.
  - April 15<sup>th</sup> is the 1st round assessors will be sending assessments to the state and May 21<sup>st</sup> is the second and final round assessments will be sent to the state. We will need to decide whether to contest our assessment or not.
  - Previously in NY, non-profit assessments were mostly ignored by the state and their policy has now changed.
  - A higher assessment, according to the state will benefit applications to grants.
  - It will not affect our insurance
  - Replacement value of our building, its land and its contents \$458,851.

- Gail – Expansion Timeline Meeting with PLS staff. Did not get the process narrowed down to a timeline. We would like to develop a plan to develop an outline of a timeline on the expansion the existing library. PLS referenced us having a Planning Committee – to go to the community, with our survey to determine what the community wants, from the village, the churches, the school the town etc.
  - o The planning committee for this expansion will be the one who works on the project. Not everyone on the Board will work on the project.

**Next Meeting:**

The next Board Meeting will be on April 23, 2018 at the Caledonia Library.

**Reminders:**

A reminder for the Board Members to review the Trustee Handbook.

**Adjourn**

Cenna motioned to adjourn the meeting, Karen seconded and the motion carried. The meeting was adjourned at 8:01 pm.

Respectfully submitted,

Dallas M. Miller

To be approved on April 24, 2018.