

# CALEDONIA LIBRARY

## BOARD MEETING MINUTES

Tuesday, April 24, 2018, 6:00PM  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present:**

**Caledonia Board Members not Present:**

### **I. CALL TO ORDER:**

Gail Milner called the meeting to order 6:11 pm and we performed the Pledge of Allegiance

### **II. APPROVAL OF THE MINUTES**

\*\*\* Next meeting is listed as April 23<sup>rd</sup> 2018; it is actually on April 24<sup>th</sup> 2018.

Cenna Clements moved to approve the minutes of 03/20/2018 – Mary seconded and the motion passed, Joanie Robinson and Dick Thomas were not present at the meeting and abstained.

### **III. COMMUNITY COMMENTS:**

- i. No community members present.

### **IV. REPORTS**

#### **a. DIRECTOR**

- i. The director's report is missing 2.5 days of sick days.

#### **b. TREASURER**

1. Approve Cash Activity Report
2. Review and Approve list of bills paid
3. Budget Report YTD

**Karen said our CD's continue to make money.  
The members will need to review the form 990.  
(We are 501c3.)**

**Cenna had questions about the furnace motor being replaced.**

**Joanne had questions about the payment on taxes in Texas. Gail is going to request a meeting with all the other owners of the land in Texas, approximately 25. Most of the owners appear to be in our area.**

## Committee

### V. DEPARTMENTS

#### A. Fundraising (Joanie)

- a. Next meeting is May 3rd to discuss the upcoming sales, May 18<sup>th</sup> and 19<sup>th</sup>. Petals Pots and Pages. Spring / Garden sale theme.
- b. Joanne is selling Clover as a means of supporting bees and we'll be able to buy it from her and sell it as well.
- c. We discussed the wording of the flier for the Library's "Much Ado about the Library", August 13<sup>th</sup> at the Village Inn.

#### B. Grants (Mary)

- a. Waiting on the NY preserve grant, The Preservation League will come and look at the library.
- b. Livingston County Sign and Façade grant, they look for things that need to be done. The grant is for \$3000 if awarded and Mary is looking for ideas for the next grant meeting.
- c. Mary spoke with Dave Steele and we are trying to move it along, the bilco door and cellar door repair – Dave is busy, hopefully in about a month.

#### C. Publicity/Community Relations (Dick)

- a. Nothing to report, Gail asked about next steps involving a community outreach from the committee and how to present to the community our goal for the expansion.
- b. Dick is looking to have a committee meeting within the next week or two, and reiterated the importance of the community's interest in being involved in the future of the library.
- c. To be able to update the community on the status of the expansion plan and speak consistently on what the library can do and does for the community.
- d. Dick would like a billboard on the side of the library "Future site of the expanded Caledonia Library!"

#### D. Building and Grounds (Dallas) - Bug spray quotes?

- a. Orkin is coming Thursday between 2-5:30.

### VI. OLD BUSINESS

#### A. Day of Caring

- Renate May 24<sup>th</sup> is the Day of Caring. The United Way via the Caledonia-Mumford school will come to mulch. 10am is when we expect they will start. So WE will work on prepping the grounds for that during the Petals Pots and Pages fundraiser.

#### B. Library Name (Karen)

- The Department of State has received the paperwork about the name change of the Library.

#### C. Building Appraisal

- Gail spoke with Tami about the assessment; we have the May 22<sup>nd</sup> as the grievance day to contest. The people Mary and Gail talked to don't believe it will make a difference for us.

### VII. New Business

- Constitution and Bylaw vote – **We all read the constitution**
- Annual Meeting- review agenda and assign duties – **The reports do not need to be long.**

- We discussed changing the starting time of the Regularly Scheduled Board Meetings from 7pm to one hour earlier at 6pm. Don McKay moved to accept the new bylaws, changed to have our regular scheduled meetings start at 6pm beginning in June. All members voted yeah. Second by Karen.
- Furnace & asbestos – Renata said the “Duct seams are sealed with asbestos tape”, according to the Isaac Heating serviceman who was here for the furnace. Dallas will *look into* getting the tape tested before we do anything.
- Gail said that Mike Tucci from Tompkins insurance wants to meet here on at 9:30 /// The main policy for the building is ending in November and he wants to talk about that as well.
- The Chamber of Commerce in Genseso is doing a presentation about solar power, may 3<sup>rd</sup>, 8:30 in the morning and discussing about whether solar works for your application.
- Cenna – The sex offender who was exposing himself in Scottsville is out again. It is a federal offense for him to enter a library, he entered the Scottsville library again and wasn’t arrested.

### **Adjournment**

**The meeting was adjourned at 8:30. Dallas moved, Mary Seconded.**

### **Next regular meeting:**

Tuesday, May 29. Time 7 PM.