

CALEDONIA LIBRARY

BOARD MEETING MINUTES

Tuesday, May 29, 2018, 8:48 pm
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Gail Milner, Don McKay, Dallas Miller, Joan Robinson, Karen Yorks, Mary RaNous, Joanne Crosman, Cenna Clements

Also in attendance, Library Director Renate Goff

I. CALL TO ORDER:

Gail Milner called the meeting to order at 8:46 pm.

II. APPROVAL OF THE MINUTES FOR APRIL 24, 2018

- a. In the April 24th minutes, discussing changing the starting time, Karen Yorks seconded the time change.
- b. In Publicity/Community relations – should have been that Don McKay would like a billboard, not Dick Thomas.
- c. **MOTION 01:** Dallas moved to adopt the April 24th minutes. Joanie seconded and the motion carried.

III. REPORTS:

a. TREASURERS REPORT

- i. Approve Cash Activity Report – we all received copies of Karen’s reports.
- ii. **MOTION 02:** Dallas moved to approve the Cash Activity Report. Joanne Crosman seconded and the motion carried.

IV. COMMITTEE UPDATES

- a. Buildings and Grounds
 - i. Dallas – I had emailed what I heard from Josephine to Gail and Renata but that had read it as though I was giving them information. \$275 would be the normal price, Josephine is discounting because it’s for a library to \$190 for a Fall treatment and \$190 for a Spring treatment. The spray would be for bee prevention, spider, ant and hibernating insect control. The board voted unanimously to approve paying Josephine to spray for bugs.
 - ii. I had checked for smoke detectors and for CO2 detectors and felt the prices I was seeing were higher than what I expected. The members of the board felt that I should go ahead and buy what I think we should get.
 - iii. **MOTION 02:** Joanne Crosman moved to approve spending to buy battery operated Smoke and CO2 detectors. Don McKay seconded and the motion carried.
 - iv. In discussion of whether to test the building for asbestos, the pipes in the basement, we will wait for the building assessment to do testing for asbestos of the building. If it is not included in the building assessment we will look at getting it tested via an asbestos contractor.

OLD BUSINESS:

- a. Day of Caring – August 13th
- b. Library name – Karen – this is still in process.

NEW BUSINESS:

- a. \$2,500 technology grant was received from Senator Gallivan that we will use towards upgrading our internet service.
- b. Renata is looking to upgrade the fax/copier but is limited by the amount of space on the floor. Cenna would like to talk in the future about whether we can make faxing available to the public.
- c. Voting on Officers – The officers of the board stated their desires to continue in their current positions. **Motion 03:** Mary Ranous moved to keep the existing officers in their current positions, Cenna Clements seconded and the motion passed.

Next Meeting:

June 26, 2018 Caledonia Library

Adjourn

MOTION 08: Joan Crossman moved to adjourn the meeting. Don McKay seconded and the motion carried. The meeting was adjourned at 8:58.

Respectfully submitted,
Dallas M. Miller

To be approved on June 26, 2018.