

Caledonia Library Association, Inc.

Board Meeting Minutes

Tuesday, July 28th, 2020, 6:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Don McKay, Dallas Miller, Gail Milner, Joanie Robinson, Quille Westbrook and Karen Yorks, Debbie Davis and Veronica Callan.

Dick Thomas was absent.

Also in attendance, Library Director **Renate Goff**

Call to Order:

Gail Milner called the meeting to order at 6:00 PM and the board performed the pledge of allegiance.

Directors Report - Renate presented the Directors Report

Treasurer - Karen Yorks – presented the June Cash Activity Reports, List of Bills Paid and Budget Report YTD.

- **MOTION 01:** Debbie Davis moved to approve the Cash Activity Reports. Veronica Callan seconded and the motion carried.

Grants – Gail Milner

The booklets should be ready to go to Tracy this Friday.

Applied for the construction grant and the letter of intent went in. – replacing insulation and carpet in the children's room and the back room. Also includes pods to store books from the rear room and the children's room while the work is done in those rooms. Additional work includes work on our parking lot, the septic system, electrical and ductwork. The grant will cover 75% of the cost of the work.

Policy Updates

Policies are required to be reviewed every five years and five are now due

- Caledonia Library Joint Venture Policy, Open Meeting Policy, Survey of Collection/Services and, Whistleblower Policy

Motion 02: Karen Yorks motioned to accept the updated policies and Don McKay seconded. All were in favor and the motion passed.

Executive Session

Motion 03: Motion to go into executive session made by Debbie Davis and seconded by Karen Yorks at 6:23 pm. All were in favor and the board went into executive session.

Motion 04: Motion to exit executive session made by Debbie Davis and seconded by Quille Westbrook at 6:32 pm. All were in favor and the board exited executive session.

Motion 04: Motion to accept the quick claim offer for our part of the land and mineral rights of the Texas parcel from High Island Oil Corporation for \$5521.00 made by Veronica and seconded by Debbie Davis. All were in favor and the motion passed.

Motion 08: Dallas Miller moved to adjourn the meeting, Debbie Davis seconded and the motion carried. The meeting was adjourned at 6:48 PM.

Respectfully submitted,

Dallas M. Miller

To be submitted at the next regularly scheduled board meeting on August 25th, 2020