

# **Caledonia Library Association, Inc.**

## **Board Meeting Minutes**

Tuesday, August 25<sup>th</sup>, 2020, 6:00PM  
Caledonia Library, Caledonia, NY

### **Caledonia Board Members Present:**

Don McKay, Dallas Miller, Gail Milner, Joanie Robinson, Quille Westbrook and Karen Yorks, Debbie Davis, Dick Thomas and Veronica Callan.

Also, in attendance, Library Director Renate Goff

### **Call to Order:**

Gail Milner called the meeting to order at 6:15 PM and the board performed the pledge of allegiance.

### **Approval of Minutes**

Corrections – June 4<sup>th</sup> Regular Board meeting Cenna Clements was no longer a board member and should have been listed as a guest.

June 30<sup>th</sup> – Cenna removed. Debbie Davis was not present. Building expansion – added Expert Environmental Group as the company doing the original asbestos abatement.

**MOTION 01:** Debbie Davis moved to approve the June 4<sup>th</sup>, 30<sup>th</sup> and July 28<sup>th</sup> meeting minutes. Quille Westbrook seconded and the minutes were approved.

**Community Comments** – no members of the community were present.

### **Reports**

#### **Directors Report**

Renate presented the Directors Report. Online registration is now available. There will be no intra-library lending.

#### **Treasurers Report –**

Karen Yorks presented the July Cash Activity Reports, List of Bills Paid and Budget Report YTD.

**MOTION 02:** Joanie Robinson moved to approve the Cash Activity Reports. Don McKay seconded, and the motion carried.

### **Committee Updates**

**Fundraising** – Joanie Robinson talked about the lottery tickets and upcoming sales. Renate spoke about a community member who is going to have a yard sale for the library, at the library on the September 4<sup>th</sup> weekend.

**Building and Maintenance** – Dallas Miller, Renate Goff and Gail Milner removed a lot of the scrap wood that was from the floors during the past weekend

**Grants** – Gail Milner is finishing up construction grants. Louise Woodworth is matching \$1204 to pay for part of the fundraising booklet, doing community updates and six sandwich boards.

**Building Expansion** – CNC came from Albany and removed the floors in the back room and the children's room, did a great job and were fast.

Mike Murphy and Matt Spoth are re-doing the electric.

Don Fox is working on the replacement ducts, moving the furnace and replacing the registers.

Gail met with Tracy from Labella and got referred to a supplier for carpet tiles and installation.

Jag Construction is coming to spray foam the rim-joint.

Marty the mason found a lot of work needed to repair the original stonework on the roof where the roof meets the wall exteriors.

## **New Business**

Dick Thomas spoke about Tracy Cleary and the quotes for printing five hundred fundraising booklets. The preference was to have Canfield & Tack print them.

**Motion 01:** The board directs Gail to sign the bank assurances form for the 2021 NYS Construction Grant through PLS.

Veronica Callan moved and Don McKay seconded.

## **Executive Session**

**Motion 02:** Quille Westbrook motioned to go into executive session at 7:22 pm. Veronica seconded.

**Motion 03:** Debbie Davis made motion to exit Executive session at 8:20 pm. Dallas seconded.

**Motion 04:** Dick Thomas motioned to follow the advice of our lawyer Steve Grondensky in regard to our dispute about the work done by Expert Environmental Group. Don McKay seconded, and the motion passed.

## **Adjournment**

**Motion 06:** Debbie Davis moved to adjourn the meeting, Karen Yorks seconded and the motion carried. The meeting was adjourned 8:25 PM.

Respectfully submitted,  
Dallas M. Miller

To be submitted at the next regularly scheduled board meeting on September 29th 24<sup>th</sup>, 2020