

# **Caledonia Library Association, Inc.**

## **Board Meeting Minutes**

Tuesday, November 17<sup>th</sup>, 2020, 6:00PM  
Caledonia Library, Caledonia, NY

### **Caledonia Board Members Present:**

Don McKay, Dallas Miller, Gail Milner, Joanie Robinson, Karen Yorks, Dick Thomas and Quille Westbrook.

Veronica Callan and Debbie Davis were absent.

Also, in attendance, Library Director Renate Goff

There were no members of the community present.

### **Call to Order:**

Gail Milner called the meeting to order at 6:08 pm and the board performed the pledge of allegiance.

### **Approval of Minutes**

- **MOTION 01:** Karen motioned to accept the October 27<sup>th</sup>, 2020 meeting minutes. Joanie Robinson seconded, and the minutes were approved.

**Community Comments** – no members of the community were present.

### **Reports**

#### **Directors Report**

Renate presented the Directors Report and wanted to thank the people who have been helping at the library. Quille Westbrook has made masks to sell as fundraisers for the library. Karen Yorks has done a ton of work as our treasurer. Joanie Robinson has helped a lot with the cleaning and, Dick Thomas has taken wonderful photos of the library. There were a lot of people who helped clean after the work was done on the floors.

#### **Treasurers Report**

Karen Yorks presented the October Cash Activity Reports, List of Bills Paid and Budget Report YTD.

**MOTION 02:** Dallas Miller moved to approve the Cash Activity Reports. Quille Westbrook seconded, and the motion carried.

## **Committee Updates**

**Fundraising** – Joanie Robinson - In the first week of December we will have gift baskets for sale and a Christmas table set up. After discussion and due to Covid, we will do this as an online sale.

### **Policy and Bylaws**

Dick Thomas and Renate - Worked on and refined our code of conduct policy.

**Motion 03:** Motion Don McKay moved to accept the updated Code of Conduct. Joanie Robinson seconded, all were in favor and the motion passed.

### **Maintenance**

Dallas Miller - Helped bring the books in after the new flooring and carpeting were put in and worked on the drywalling the foyer.

### **Grants**

We have received 90% of our first grant and it has been deposited in the bank.

### **Community Relations**

Dick Thomas – The brochure is almost done!

### **Budget**

Karen Yorks presented the 2021 budget.

**Motion 04:** Don McKay motioned to accept the proposed 2021 budget. Quille Westbrook seconded, all were in favor.

## **Adjournment**

**Motion 05:** Karen Yorks moved to adjourn the meeting. Don McKay seconded and the motion carried. The meeting was adjourned 7:13 PM.

Respectfully submitted,

Dallas M. Miller

To be submitted at the next regularly scheduled board meeting on December 29<sup>th</sup>, 2020.