

# Caledonia Library Association, Inc.

## Board Meeting Minutes

Tuesday, March 30th, 2021, 6:00PM  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present:** Don McKay, Dallas Miller, Gail Milner, Karen Yorks, Dick Thomas and Quille Westbrook

Debbie Davis, Joanie Robinson and Veronica Callan were absent.

Also in attendance: Library Director Renate Geoff.

### **Call to Order:**

Gail Milner called the meeting to order at 6:14 pm and the Trustees performed the Pledge of Allegiance.

### **Approval of the November 17th Meeting Minutes**

**Motion 1:** Karen Yorks moved to approve the November 17<sup>th</sup> minutes. Don McKay seconded, all were in favor and the motion passed.

### **Membership Association Dues**

Paid: Gail and Rex Milner, Don McKay, Dick Thomas, Karen Yorks, Renate Goff and Quille Westbrook paid the \$5 dues.

### **Reports:**

#### **Directors Report – Renate Geoff**

Renate presented the Directors Report

#### **Treasurers Report – Karen Yorks**

Karen presented the Treasurers Report.

Karen Yorks spoke how we are getting charged \$18/month for the building fund money in Keybank.

**Motion 2:** Quille Westbrook moved to move money out of KeyBank and put it into the Bank of Castille. Don McKay seconded, all were in favor and the motion passed.

**Motion 3:** Dick Thomas moved to accept the Treasurers Report, list of bills paid. Don McKay seconded, all were in favor and the motion passed.

## **Committee Updates**

**Fundraising** – Meeting on the 14<sup>th</sup> of April.

**Maintenance** – Dallas did some work on the Library, cleaning the flower beds and finished trimming out the registers.

**Grants** – Dick Thomas talked of the necessity of prioritizing community fundraising to supplement grant proposals. Most grants require the promise of additional funds to request grants. The bathroom, the kitchenette and windows are going to start having work done in April.

**Community Relations** – We had an article written about the Library in the PennySaver! We are mailing out brochures and booklets about the Library.

**Program Committee** – Bridges for Brain Injuries / Wildlife Rock Stars have been hired to bring 5 – 6 of their animal ambassadors with handlers on July 13<sup>th</sup> at 11 am. Senior Book Club is starting up again.

### **Additional Comments**

The Village elections are coming up soon!

Gail Milner wanted to make note of our recognition of the great work the Finance Committee and Karen Yorks have done on the library's finances and investments.

## **New Business**

**Annual Report to the State** – Karen Yorks and Renate Goff worked on the annual report.

**Motion 04:** Quille Westbrook moved to approve the Annual Report to the State. Don McKay seconded, all were in favor and the motion passed.

**Board Elections / Annual Meeting** – Discussion about the upcoming board elections, notifying the community and the Annual Meeting. Quille and Don are going to work on notifying current and former association members about the annual meeting and the upcoming elections.

**National Library Month – April 6<sup>th</sup>!**

## **ADJOURNMENT**

**Motion 5:** Quille Westbrook moved to adjourn the meeting, seconded by Karen Yorks and the motion carried. The meeting was adjourned at 7:56 pm.

Respectfully submitted,  
DALLAS M. MILLER

To be approved on Tuesday May 25<sup>th</sup>, 2021.