

Caledonia Library Association, Inc.

Board Meeting Minutes

Tuesday, November 30th, 2021, 6:00PM
Caledonia Library Caledonia, NY

Caledonia Board Members Present:

Veronica Callan, Amy Krecker, Dallas Miller, Gail Milner, Katherine Maruska, Dick Thomas, Quille Westbrook and Karen Yorks.

Joanie Robinson was absent.

Also in attendance Library Director Renate Goff.

Call to Order:

Gail Milner called the meeting to order at 6:05 pm and the board performed the pledge of allegiance.

MOTION 01: Veronica Callan motioned to accept the September minutes. This was seconded by Dick Thomas and all were in favor. Katherine Maruska abstained.

MOTION 02: Amy Krecker motioned to accept the October minutes. This was seconded by Quille Westbrook and all were in favor. Dick Thomas abstained.

Reports

Directors Report

Renate Goff presented the directors report and the updated October 2021 statistics. Updated board member information and committee lists. We discussed the board committee members and refinement of the committee roles.

On the 26th of November a patron tripped on the edge of our sidewalk that was covered by leaves and we have an incident report.

On November 8, 2021, the Governor signed into law the Chapter 587 of the Laws of 2021. Agencies are required to have meeting minutes posted online within two weeks of a meeting.

Treasurers Report – Karen Yorks

Karen Yorks sent the October Cash Activity Reports, List of Bills Paid and Budget Report YTD to the board.

MOTION 03: Dallas Miller moved to approve the Cash Activity Reports. Quille Westbrook seconded, all were in favor and the motion carried.

Karen presented the proposed 2022 Budget.

Executive Session concerning staff salaries

MOTION 04: Dick Thomas moved to have the board go into executive session. Veronica Callan seconded and the board went into executive session at 6:56pm.

MOTION 05: Quille Westbrook moved to exit executive session. Amy Krecker seconded, and all were in favor.

MOTION 06: Dick Thomas moved to approve the staff salary decisions made in executive session. Katherine Maruska seconded, and all were in favor.

2022 Budget

MOTION 07: Veronica Callan moved to approve the 2022 budget as presented by Karen Yorks. Quille Westbrook seconded and all were in favor.

Fundraising

We will be setting up for Friday's library wreath sale Thursday.

We are having an open house at the library on Saturday at 10AM, with wreathes, punch and cookies.

January 5th is the next fundraising committee meeting.

Grants – Gail Milner

The construction grants have been modified to give an additional year. NYS has also added a 4th year.

Building expansion

We discussed the solar farm projects.

New Business

All board members must have 2 hours of board training per year, effective 2023. PLS has offered to help with training.

Adjournment

MOTION 08: - Veronica Callan motioned to adjourn the meeting, The motion was seconded by Katherine Maruska. The meeting was adjourned at 7:50PM.

Respectfully submitted,

Dallas M. Miller

To be submitted at the next regularly scheduled board meeting on December 28th, 2021.