

Caledonia Library Association, Inc.
Board Meeting Minutes

Tuesday, July 25th, 2023, 6:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present:

Veronica Callan, Amy Krecker, Dallas Miller, Gail Milner, Katherine Maruska (left at 6:45pm), Vicki Schneider, Dick Thomas and Karen Yorks
Joanie Robinson attended via Zoom.

Community Members Present: Christopher Harris and Charlie Robinson.

Also in attendance: Library Director Renate Goff.

Call to Order:

Gail Milner called the meeting to order at 6:05 pm and the Trustees performed the Pledge of Allegiance.

Approval of the May 30th, 2023 minutes:

Motion 1: Katherine Maruska moved to accept May 30th, 2023 Board Meeting Minutes, Veronica Callan seconded and the motion was approved.

Community Comments

Charlie Robinson provided an update on the building expansion schedule. He mentioned that Mark Millet will commence work on the concrete pad for the front of the building in August. Additionally, they discussed the stone fronting of the building during the meeting.

Reports:

Directors - Renate Goff

Renate emailed the board the Directors Report.

Treasurers – Karen Yorks

Karen Yorks emailed the Cash Activity Reports, List of Bills Paid and Budget Report YTD to the board members.

Motion 2: Katherine Maruska moved to approve the Cash Activity Reports, List of Bills Paid and Budget Report YTD. Dick Thomas seconded. All were in favor and the motion was approved.

Fundraising Committee – Veronica Callan and Amy Krecker

The committee intends to have a set meeting date of the second Thursday each month. For the Fall Festival, to have each board member contribute a basket for the chance raffle. The Fall Festival will be held on September 16th and we'll be selling mum's, calendars and chicken dinners.

New Business

Revised OWWLHQ Systems Access and Confidentiality of Library Records Policy

Motion 3: Dick Thomas made the motion to follow the revised OWWLHQ Systems Access and Confidentiality of Library Records Policy "The Caledonia Library affirms the governance responsibilities of the Board of Trustees, including

the oversight and support of the Library Director in the management actions required to comply with all provisions of the Systems Access and Confidentiality of Library Records Policy, relevant OWWL Library System policies, respective local policies, and other NYS Laws referenced therein, to protect patron privacy and the patron data entrusted to the Caledonia Library and OWWL Library System.” Veronica Callan seconded the motion. All were in favor and the motion passed.

Tompkins Bank of Castille line of credit – We have a line of credit for \$70,000 as a non-profit through the Tompkins Bank of Castille for use in an emergency. It requires a yearly renewal of approval by the board.

Motion 4: Karen Yorks motioned to renew the line of credit at Tompkins Bank of Castille for \$70,000 with Gail Milner and Karen Yorks as authorized signatories. Dick Thomas seconded. All were in favor and the motion passed.

Adjournment

Motion 5: Karen Yorks motioned to adjourn the meeting. Dick Thomas seconded. All were in favor and the meeting was adjourned at 7:35pm

Respectfully submitted,
Dallas M. Miller

To be submitted at the next scheduled board meeting on August 29th, 2023.