

Caledonia Library Association, Inc.

Board Meeting Minutes

Tuesday, June 25th, 2024, 6:00PM

Caledonia Library, Caledonia, NY

Attendance

Present: Gail Milner, Joanie Robinson, Karen Yorks, Christopher Harris, Vicki Schneider, Dick Thomas, Amy Krecker, Veronica Callan

Also in Attendance Library Director, Renate Goff

Call to Order:

Gail Milner called the meeting to order at 6:03 pm and the board performed the Pledge of Allegiance

Approval of Minutes

The May 30th minutes were amended - The board discussed signing up for the EAP program but it may already be available through OWWL at a lower cost. Renate will check with OWWL.

Motion 01: Vicki Schneider motioned to approve the May 30th 2024 regular meeting minutes. Christopher Harris seconded, and the motion was unanimously approved.

Reports

Directors Report

Renate Goff presented the director's report.

Treasurers Report

Karen Yorks emailed the Cash Activity Reports, List of Bills Paid and Budget YTD to the board members.

Motion 02: Veronica Callan moved to approve the Cash Activity Reports, List of Bills Paid and Budget YTD. Christopher Harris seconded. All were in favor and the Motion was approved.

Old Business

Employee Assistance Program - \$11 for July through November with a renewal in December. Staff will be enrolled through the library.

Motion 03: Karen Yorks moved to approve enrolling the staff of the library in the Employee Assistance Program through OWWL as of July 1st through November 2024. Chris Harrington seconded. All were in favor and the Motion was approved.

New Business

The library re-opening will be on July 11th from 5 to 8 pm. Several people are volunteering and making donations. Amy Kreckler is bringing tea, water and lemonade. Joanie Robinson is donating flowers and MK will donate balloons. Karen Yorks is donating a tray from Muffin Tops and Muffin Tops is donating an additional tray, Christopher Harris, Vicki Schneider and Dick Thomas are each donating a cheese tray. The Marketplace is donating a cookie tray.

Pam Helming Chamber

6:51 Dallas Miller arrived.

Insurance

Mike Tucci – The property insurance for the was \$1308 a year and with the addition, will be \$5265 per year. To cover the new addition for the existing policy that ends in November, the additional pro-rated coverage for July 25th until November will be an additional \$1305.

Motion 04: Karen Yorks moved to approve the \$1305 to provide the additional coverage for July to November for the addition until the policy is up for renewal in November. Chris Harrington seconded. All were in favor and the motion was unanimously approved.

Certificate of Occupancy – The certificate of occupancy for the library will be issued by this Monday, July 1st.

Committee Reports

Maintenance – Dallas Miller said we would need additional data cabling for access points on the network. And, that a list will need to be made concerning maintenance items for the library.

Amy Kreckler and Karen Yorks left the meeting at 6:59 pm.

New Business

Veronica talked about labor and time sheet rules.

Adjournment

Motion 02: Vicki Schneider motioned to adjourn the meeting. Christopher Harrington seconded. The motion was unanimously approved. The meeting was adjourned at 7:28 pm.

Respectfully submitted,

Dallas M. Miller

To be submitted at the next scheduled board meeting on July 30th, 2024.