

Caledonia Library Association, Inc.

Board Meeting Minutes

Tuesday, November 26th, 2024, 6:00PM

Caledonia Library, Caledonia, NY

Caledonia Board Members Present:

Joanie Robinson, Gail Milner, Vickie Schneider, Amy Krecker, Veronica Callan, Dallas Miller

No Community Members were present.

Call to Order:

Gail Milner called the meeting to order at 6:03 pm

Approval of the Minutes from October 29th, 2024

The line about the meeting room policy was corrected to "We now have a meeting room policy and we have a meeting room reservation application form. Renate can take reservations for the meeting room."

Motion 01: Amy Krecker motioned to approve the corrected October 29th, 2024 regular meeting minutes. Joanie Robinson seconded, and the motion was unanimously approved.

Gail asked to have the committee reports saved along with the regular each month.

Directors Report

Renate Goff presented the directors report. Renate submitted the Tax Cap Resolution online and is working to make the meeting room reservation form available online. The OWWL UG is the user's group for OWWL and talk about things like the Evergreen system which is the system used to check out books.

Karen Yorks arrived at 6:20.

Motion 02: Vickie Schneider motioned to acknowledge the Directors Report as accepted. Amy seconded, and the motion was unanimously approved.

Treasurers Report

Karen Yorks emailed the Cash Activity Reports, List of Bills Paid and Budget YTD to the board members.

Motion 03: Dallas Miller motioned to approve the Cash Activity Reports, List of Bills Paid and Budget YTD. Amy Krecker seconded and the motion was unanimously approved.

Fundraising

Vicki Schneider - Hometown holidays – the committee has printed flyers that need to be hung. Hometown holidays is December 7th. Veronica - went over hometown holidays and said the arch and mailbox have been delivered. Karen Rychlicki will be Mrs. Claus and will be reading at the library. The

fireplace will be available for people to take pictures. The library will be open from 9 to 1 and there will be a scavenger hunt to "get to know your new library." with milk and cookies. The scavenger hunters who finish will be able to choose a book. We will be selling sweets by the pound. Joanie Robinson and Martha Keenan will be manning a Christmas shoppe.

We need to get the fundraising committee more involved with the association to get more involvement with the fundraising.

Gail asked if she should ask Ron Kirsop to come in to talk about fundraising organization and building the association structure. We'd like to set up a date, in an evening. Joanie would be via Zoom and we can start by asking if he could come on a Saturday.

Motion 04: Vicki Schneider motioned for Gail Milner to contact Ron Kirsop to setup a date and time to meet with the board about fundraising, and how to expand our association. Joanie Robinson seconded and the motion was unanimously approved.

Veronica said the lottery ticket sales made \$700. We sold less tickets than last year by about 2/3rds.

Vicki did want to mention her son won and said once he gets the check he will donate it back to the library golden leaf program. Karen said the checks were mailed out in November.

Dallas Miller – I need to run a cable for the access point in the rear of the original section of the library.

Used Book Sales – Veronica asked about moving some of the used books upstairs onto some of the spare shelves. Discussion concerning a location for donations for the used books.

Motion 05: Veronica motioned that we move some of the used books to the shelves in the community room prior to the bake sale and donations will be accepted in the donation box at the circulation desk. Vicki Schneider seconded and the motion was unanimously approved.

Motion 06: Vicki Schneider motioned to have Gail contact Red and see if he might be interested in shoveling out sidewalks. Veronica Callan seconded and the motion was unanimously approved.

New Business

Motion 07: Joanie Robinson motioned for Dallas to talk to Mike Churchill at the fire department about the library alarm and maybe having a fire drill at the library. Karen Yorks seconded and the motion was unanimously approved.

Association Group to be focused on fundraising – This was tabled until we have the discussion with Ron Kirsop.

Gail said that we will meet on the 6pm on the 9th to discuss the evaluation, then 7pm on the 16th with Renate to go over the evaluation with Renate. then the regular board meeting on the 17th.

Motion 08: Joanie Robinson motioned to also talk to Ron Kirsop for advice on alternate fundraising sources for the library. Dallas Miller seconded and the motion was unanimously approved.

The December meeting will have the budget approval on the agenda.

Motion 09: Dallas Miller motioned to adjourn the meeting at 8:01. Vicki Schneider seconded and the motion was unanimously approved.

Dallas M. Miller

To be submitted at the next scheduled board meeting on December 17th, 2024.