

**Caledonia Library Association  
Board of Trustees Meeting Minutes  
Tuesday, November 18, 2025 – 6:00 p.m.**

**Call to Order:**

The meeting was called to order at 5:55 p.m. with the following members present: C. Harris, A. Krecker, K. Keller, B. F. Webb, V. Schneider, V. Callan, and B. Amann.

**Others Present:** Candy Rogers

**Public Comment:** None

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**Adoption of Agenda:**

Chris Harris presented the November 18, 2025, Board Meeting Agenda.

Motion to adopt the agenda as amended made by V. Schneider, seconded by F. Webb. Motion passed unanimously.

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**Approval of Minutes:**

Motion to approve the October 28th 2025, Board Meeting minutes made by Katie second Fred., seconded by F. Webb. Motion passed unanimously.

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**Treasurer's Report:**

**Financial Reports – Fred Webb**

**a) Cash Activity Report:**

- Operating Checking Account: \$60,694.02
- Building Fund Checking Account: \$7,080.34
- OWWL Grant - \$13,125
- Circulation Cash - Fines, fees \$216.23

**b) YTD Report:**

No Year-to-Date Report was presented as the QuickBooks transition is ongoing.

**c) Warrants (Claims):**

Motion to accept the Treasurer's Report made by K. Keller, seconded by A. Krecker. Motion passed unanimously.

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## **Director's Report – Candy Rogers**

- New programing - coloring program for adults
- Book nook rearranged and updated
- Two christmas trees have been decorated for hometown holidays, which is Saturday December 6th -
- Processed 101 new children/JF/YA books in October and 86 new books for November
- 20 adult fiction books ordered and received
- Gate has been installed from a Rotary Club Grant.
- Potential New Hire starting Wednesday December 3rd
- Livingston County Capital Improvement Grant for lights and upgrades for the Adult NF room lighting - submitted by C.Harris
- Gold Leaf Plaques have been updated

*Report acknowledged; no motion necessary.*

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## **Committee Reports**

### **a) Budget and Finance:**

Draft Budget was presented, and discussed.

### **b) Personnel:**

Did not meet

### **c) Building and Grounds:**

Did not meet.

### **d) Policy:**

Did not meet.

### **e) Strategic Planning:**

Did not meet.

### **f) Fundraising:**

Did not meet

*Committee reports acknowledged; no motion necessary.*

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## **Old Business**

### New Hire Clerk

V.Callan motions to approve Anne VanDyke approve new hire Clerk, second by B.Amann. Motion 5 passes, 1 fail, 1 abstain.

## **New Business**

### Snow Removal Services

V.Callan makes a Motion for Jon VanLandighman to do snow removal and shoveling per time shovel for \$25. Second by F.Webb. Motion passes unanimously.

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### **Adjournment:**

Motion to adjourn made by A.Krecker, seconded by B.Amann. Meeting adjourned at 7:30 p.m. Motion passed unanimously.

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### **Reminders:**

**Next Board Meeting:** Tuesday, December 16, 2025, at 6:00 p.m.