

**Caledonia Library Association
Board of Trustees Meeting Minutes
Tuesday, November 18, 2025 – 6:00 p.m.**

Call to Order:

The meeting was called to order at 5:55 p.m. with the following members present: C. Harris, A. Krecker, K. Keller, B. F. Webb, V. Schneider, V. Callan, and B. Amann.

Others Present: Candy Rogers

Public Comment: None

Adoption of Agenda:

Chris Harris presented the November 18, 2025, Board Meeting Agenda.

Motion to adopt the agenda as amended made by V. Schneider, seconded by F. Webb. Motion passed unanimously.

Approval of Minutes:

Motion to approve the October 28th 2025, Board Meeting minutes made by Katie second Fred., seconded by F. Webb. Motion passed unanimously.

Treasurer's Report:

Financial Reports – Fred Webb

a) Cash Activity Report:

- Operating Checking Account: \$60,694.02
- Building Fund Checking Account: \$7,080.34
- OWWL Grant - \$13,125
- Circulation Cash - Fines, fees \$216.23

b) YTD Report:

No Year-to-Date Report was presented as the QuickBooks transition is ongoing.

c) Warrants (Claims):

Motion to accept the Treasurer's Report made by K. Keller, seconded by A. Krecker. Motion passed unanimously.

Director's Report – Candy Rogers

- New programing - coloring program for adults
- Book nook rearranged and updated
- Two christmas trees have been decorated for hometown holidays, which is Saturday December 6th -
- Processed 101 new children/JF/YA books in October and 86 new books for November
- 20 adult fiction books ordered and received
- Gate has been installed from a Rotary Club Grant.
- Potential New Hire starting Wednesday December 3rd
- Livingston County Capital Improvement Grant for lights and upgrades for the Adult NF room lighting - submitted by C.Harris
- Gold Leaf Plaques have been updated

Report acknowledged; no motion necessary.

Committee Reports

a) Budget and Finance:

Draft Budget was presented, and discussed.

b) Personnel:

Did not meet

c) Building and Grounds:

Did not meet.

d) Policy:

Did not meet.

e) Strategic Planning:

Did not meet.

f) Fundraising:

Did not meet

Committee reports acknowledged; no motion necessary.

Old Business

New Hire Clerk

V.Callan motions to approve Anne VanDyke approve new hire Clerk, second by B.Amann.
Motion 5 passes, 1 fail, 1 abstain.

New Business

Snow Removal Services

V.Callan makes a Motion for Jon VanLandighman to do snow removal and shoveling per time shovel for \$25. Second by F.Webb. Motion passes unanimously.

Adjournment:

Motion to adjourn made by A.Krecker, seconded by B.Amann. Meeting adjourned at 7:30 p.m.
Motion passed unanimously.

Reminders:

Next Board Meeting: Tuesday, December 16, 2025, at 6:00 p.m.