

**Caledonia Library Association
Board of Trustees Meeting Minutes
Wednesday, January 21st, 2026-6:00pm**

Call to Order:

The meeting was called to order at 6:00pm with the following members present: C. Harris, A. Kreckler, K. Keller, F. Webb, V. Schneider, V. Callan. Absent: B. Amann, B. Sturm

Public Comment: None

Adoption of Agenda:

Chris Harris presented the 21 January, 2026 Board Agenda.

V. Callan added to the agenda discussion about library gardens.

V. Schneider added to the agenda to discuss snow days, closures and notification thereof.

E. Meade added to the agenda a list of scheduled library closures for 2026 and discussion of FFRPL grant.

Approval of Minutes

Motion to approve the 16 December 2025 Board meeting minutes made by V. Schneider, second by F. Webb. All in favor.

**Treasurer's Report
Financial Reports by F. Webb**

1) Cash Activity Report-

- a) Operating Checking Account- \$46,449.25
- b) Building Fund Account- \$7080.34

2) YTD Report

- a) YTD is current and same as other reports as fiscal year just started.

3) Warrants

- a) 4 Warrants paid in the amount totaling \$891.59. Signed off by V. Schneider.

Motion to approve financial reports as presented made by A. Krecker, second by V. Callan. All approve.

Director's Report- Candy Rogers

*Candy did an amazing job as interim director. Thank you for stepping up and all your work to fill this role.

*New hire, Anne, has an "e" at the end of her name and all past minutes should reflect accordingly.

*Staff has new hours schedule. E. Meade added in meeting that hours may be rearranged but will allow for staff meetings and giving employees more time to work on projects.

*Working to set up account with new book distribution company, Ingram.

*Snow day closures- policy was to close when Cal-Mum closed, and that did occur on 15 January, 2025. Signage was posted at both entrances to remind patrons of that policy. Discussion occurred regarding this policy, and this now will be reviewed on a case-by-case basis, depending on current weather conditions. Closings will be posted on Facebook and on the library website.

Board acknowledged Director's Report.

Committee Reports

1)Budget and Finance:

Did not meet

2)Personnel:

Did not meet

3)Building and Grounds

Did not meet

4)Policy

Did not meet

5)Fundraising

Did not meet

Committee reports acknowledged.

Old Business

1)Petty Cash funds need to be adjusted from \$100 to \$250. This increase is to pay for shoveling of library sidewalks, with one sum being paid at the end of each month. F. Webb made a motion to update the petty cash policy, including how much money is on hand, and how much money the director can withdraw from \$100 to \$250. Second by K. Keller. All in favor.

2)There are three purposed changes to the current By-laws.

a)Change board meetings to the 3rd Wednesday of the month.

b)Change annual meeting to the 3rd Wednesday of May.

c)Remove corresponding secretary as an officer of the board. This function will be taken over by library staff.

Future changes may be necessary at a later date. A. Kreckler made a motion to approve above listed amendments to the by-laws. Second by F. Webb.

New Business

1) By-laws are to be updated in Trustee Binders.

2) Trustees need to turn in their trustee training information. Two hours need to have been completed for 2025. Two hours will need to be completed for 2026.

3) V. Callan wished to acknowledge Jim and Brenda Nelson. These community members worked hard in cleaning up leaves and garden beds around the library. Staff will send a thank you. Discussion was made about a possible community involved clean up day in the spring, as well as an adopt-a-planter contest.

4) E. Meade brought up a FFRPL grant. This \$1800 grant is used to purchase books and the report needs to be submitted by 15 February, to OWWL, and then approved by the board. A special board meeting needs to be scheduled for approval, and this will take place on 11 February 2026 at 5:30pm at the library. E. Meade will post notice of said meeting.

5) E. Meade presented a list of holiday closures for 2026. The closures are as follows:

2026 Holidays	Date	Date of library closure/observance
New Years Day 2026	Thursday, 1 Jan.	Thursday, 1 Jan.
President's Day	Monday, 16 Feb	Saturday, 14 Feb.
Memorial Day	Monday, 25 May	Saturday, 23 May
Juneteenth	Friday, 19 June	Friday, 19 June
Independence Day	Saturday, 4 July	Saturday, 4 July
Labor Day	Monday, 7 Sept.	Saturday, 5 September
Columbus Day	Monday, 12 Oct.	Saturday, 10 October

Veteran's Day	Wed. 11 Nov.	Wed. 11 Nov.
Thanksgiving Day	Thursday, 26 Nov.	Thursday, 26 Nov.
Day after Thanksgiving	Friday, 27 Nov.	Friday, 27 Nov.
Christmas Eve	Thursday, 24 Dec.	Thursday, 24 Dec.
Christmas Day	Friday, 25 Dec.	Friday, 25 Dec.
New Years Eve?	Thursday 31 Dec	?Perhaps open 2-5?
New Years Day 2027	Friday, 1 Jan 2027	Friday, 1 Jan 2027

A motion to approve these closings was made by K. Keller, second by V. Callan, all in favor.

Adjournment:

A motion to adjourn the meeting was made by F. Webb at 6:55pm, A. Kreckler second. All members in favor.